**Rugaru Adventures Picture Project**

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Goals:

1. To become more efficient with time in the office
2. To replace the USB drives we use currently by emailing link with pictures
3. Keep track of the guides and office staff involved with the pictures for commission purposes.
4. Able to store pictures
5. Able to search for pictures by date, time of tour
6. Guest can view photos on Ipad and purchase their pics.
7. App and computer based
8. Guests are able to pick out the pictures they want.

Questions/Possible Hurdles:

1. Can we integrate it into POS
2. When customer purchases pictures, how does it notify office staff
3. How do we get tour time and date established

Current Process:

The guides utilize Iphone 8’s on the course to take pictures of the guests. Once the tour is complete and the guests are taking their equipment off, one of the guides brings the phone to the office staff to download pictures. Guests then come to the gift shop to view on our big screen tv and possibly purchase their pictures. If they decide to purchase the photos, the pictures are downloaded onto a flash drive. As of right now, all of the pictures of the tour is downloaded regardless if there are multiple groups on the tour. The office staff keep up with the daily sales of photos by guides and office staff. The two guides and the office staff responsible for each photo sale are given a commission on the photo sales. This is all done manually. At the end of the week, the commission is applied to their weekly checks.

Future Process

The guides utilize Iphone 8’s on the course to take pictures of the guests. Once the tour is complete and the guests are taking their equipment off, one of the guides brings the phone to the office staff to download pictures. Guests then come to the gift shop to view their photos and purchase on Ipads located throughout the gift shop. The guests can pick out the photos they want. They hit a purchase button where they are prompted to enter their email address. The office staff gets a notification of purchase, the guests pay at the desk and the office staff hits approve to send link for pictures. The system also keeps up with who the guides on the staff were on tour and a weekly report can be generated for commission purposes. Reports can be ran on total picture packages, and guide commissions. All photos stored on cloud for future review or purchase.